

SUPPLIES/SHOPPING PARENT(S)

(2 full year positions – Costco membership would be an asset – September to May)

Central Stores and Routine Kitchen/Cleaning Supplies Parent

- Purchase routine kitchen and cleaning supplies for the playschool from Superstore and/or Costco. A supply list will be posted in the classroom kitchen area itemizing what is required. This list should be checked weekly.

Both Supplies Parents

- Purchases should be made at the lowest prices.
- Retain receipts and submit to the Treasurer for reimbursement.
- If you require entry into the playschool after hours, you must advise Shelly Stevens, the Riverbend Community League Executive Assistant (437-7108).
- As a member of the Riverbend Playschool Society, attend the Annual General Meeting held in May to vote on legal matters such as the election of executive members and any amendments to the Society's bylaws.

Position amended September 2005.

Position amended August 25, 2010